



**AUGUSTA PARTNERSHIP  
FOR CHILDREN, INC.**  
NETWORKING ➤ ENGAGING ➤ CONNECTING

Job Title: Custodian	Job Site: Augusta Partnership for Children, Inc.
Posting date: January 17, 2023	Application Deadline: January 31, 2023
Hourly Rate \$10.00	Position Number CUST012023
<b>GENERAL NATURE OF WORK</b> Custodial duties include taking care of building maintenance, security tasks, and keeping the space clean and tidy.	
<b>Responsibilities</b> <ul style="list-style-type: none"><li>➤ Clean and supply designated building areas to include, but not limited to dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom cleaning, etc.</li><li>➤ Carry out heavy cleansing tasks and special projects</li><li>➤ Notify management of occurring deficiencies or needs for repairs</li><li>➤ Make minor repairs</li><li>➤ Keep inventory list and stock and maintain all needed supplies</li><li>➤ General upkeep of outside areas such as picking up trash and reporting safety issues</li><li>➤ Cooperate with the rest of the staff</li><li>➤ Follow all health and safety regulations in accordance with the APC Handbook</li><li>➤ Attend staff meetings and all other APC events</li></ul>	
<b>MINIMUM QUALIFICATIONS</b> <ul style="list-style-type: none"><li>➤ Ability to handle heavy equipment</li><li>➤ Knowledge of cleaning chemicals and supplies</li><li>➤ Familiarity with Material Safety</li><li>➤ Integrity and ability to work independently</li><li>➤ High school degree preferred</li></ul>	
Please submit resumes to <a href="mailto:chillman@augustapartnership.org">chillman@augustapartnership.org</a> no later than January 31, 2023	
<b>APPLICANTS WILL BE REQUIRED TO UNDERGO A BACKGROUND CHECK AND MAY BE SUBJECT TO A DRUG TEST PRIOR TO HIRING.</b>	
Applications must be completed in their entirety and submitted with a resume. Incomplete applications may result in non-consideration for the position. All information submitted is subject to verification.	